To the hiring team at American Express,

With a strong foundation in technical project management and business analysis, along with hands-on startup experience, I’m confident I can contribute effectively to your team’s success.

My work experience is defined by my passion for technical management and business processes. I led initiatives to break down quarterly objectives, produce actionable documentation, and drive cross-functional collaboration across 5 projects in various industries. I take pride in working with teams, both small and large, to produce results and build relationships.

In college, I worked in the startup atmosphere at NYU for three years. I developed a behavioral network for the Entrepreneurial Institute that mapped their target audience’s interactions. This capstone project led to insights into their user behavior, improving engagement and marketing focus through data visualization.

Please review my attached resume for more details regarding my expertise and career achievements. Thank you for considering my application – looking forward to speaking with you further.

Sincerely,

Graham Harris